

Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the Nova Scotia Community College's Board of Governors, held on December 14, 2023 at NSCC Ivany Campus in Dartmouth.

MINUTES

Board Members Present:

Karen Churchill (Chair) (virtual)
Jackie Poirier (Vice Chair)
Nduka Ahilaka
Trevor Amiro
Lee Erickson
Krista Jangaard
Art Kidston
Jim King (virtual)
Diane MacConnell-Cameron (virtual)
Laurissa Manning
Shawnee Sylliboy
Gerry Post
Quentrel Provo (virtual)
Nicole Robinson
Kathleen Yurchesyn

Also Present:

Don Bureaux, President
Glenda Barrett, Chief Financial Officer
Anna Burke, VP, College Services & Strategy
Lynn Hartwell, VP, Campuses & Communities
Jill Provoe, VP, Academic & Equity
Christabell Pinchin, Secretary, Board of Governors
Erin Elliott, Executive Assistant to the President

Kevin Cowper, Core Services Administrator
Chris Daly, Director, Policy, Planning & Research
Bruce Spares, Director, Internal Audit
Carla Arsenault, Principal, Marconi Campus (virtual)
Michael Chapman, Manager, Infrastructure, Sustainability & Space Planning (virtual)

Regrets:

Sara Napier
Jeff Ransome

1. Call to Order

Quorum being present, Jackie Poirier, Vice Chair noted that the Chair, Karen Churchill is joining virtually and because most members are in-person she has asked Jackie Poirier to Chair the meeting for her. The Acting Chair called the meeting to order and welcomed Nduka Ahilaka and Trevor Amiro to their first Board Meeting and Art Kidston to his first Board Meeting as a staff Governor.

The Chair acknowledged that in Nova Scotia, we are all Treaty People. We recognize the land upon which we work, live and learn is the unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies. She noted we encourage diverse conversation but leave with one voice.

2. Affirmation of Absence of Conflict

Governors affirmed the absence of conflict of interest in the business coming before the Board.

Board of Governors – Regular Meeting

3. Consent Agenda

It was moved by Jim King / Gerry Post

That the Board of Governors approve the consent agenda for the December 14, 2023 meeting as presented. (Agenda; Minutes, October 17, 2023; Committee Structure; External Audit Engagement; Occupational Health & Safety Policy; Sustainability Policy; and Governance Committee Terms of Reference)

This motion was put to a vote and

CARRIED.

4. President's Update

Don Bureaux provided his President's update. Don referenced the President's report that was included with meeting materials and spoke the recent new campus housing announcement for four more NSCC campus housing buildings. He shared details on the \$100M announcement for Apprenticeship and the \$10M announcement for Forestry. Don concluded his update by speaking about a recent trip to Ottawa and meetings with the new incoming CEO for CIGan.

5. Move to In-Camera <<see in-camera minutes>>

It was moved by Krista Jangaard / Diane MacConnell-Cameron

That the NSCC Board of Governors Meeting of October 17, 2023 move to In-Camera.

This motion was put to a vote and

CARRIED.

6. Committee Updates

6.1 Foundation Update

Gerry Post provided a brief update on the Foundation and referenced the report included within the meeting materials. He spoke about the housing crisis in Nova Scotia and exploring ways the College could make a positive impact via the Alumni network. He shared that he looks forward to working further with Alumni on ways they could play a role. As an example, Alumni who may have an interest in renting a room in their home and may not be aware the opportunity exists, and Gerry referenced Happipad as an example.

6.2 Finance, Audit & Risk Committee Update

Jackie Poirier, Chair of Finance, Audit & Risk Committee provided an update on the Finance, Audit & Risk Committee meeting. She noted the meeting also included an Internal Audit update and mid-year review of the Business Plan. She provided a high-level overview of the 2nd quarter report that was included with meeting materials.

It was moved by Diane MacConnell-Cameron / Jim King

Board of Governors – Regular Meeting

That the NSCC Board of Governors approve the Second Quarter Financial Report for the period ending September 30, 2023.

This motion was put to a vote and

CARRIED.

Second Quarter Business Plan Report Card

Chris Daly, Director, Policy, Planning & Research presented the Second Quarter Business Plan Report Card and provided a high-level overview of the report. He noted that the report is as of September 30th, and since the report was prepared even further progress has been made. He noted of the 57 actions, 9 are 100% complete, 5 are between 75%-100% complete, 12 are between 50%-75% complete and 31 are under 50% complete, which is positive as of September 30th. Chris then provided high level overview of some of the actions within the report.

Sydney Waterfront Campus Update

Anna Burke, Vice President, College Services & Strategy introduced Carla Arsenault, Principal, Marconi Campus and Mike Chapman, Manager, Infrastructure, Sustainability & Space Planning. She first referenced the report that was included with the meeting materials and noted that all continues to be on track. Mike shared a drone video that provided Governors with a visual update on the construction since the Board visited last spring. Carla spoke about the transition set to begin the end of April into June following the end of classes leading to full occupancy by September 2024. Internal Engagement has been an important part of the transition to the new campus including celebrating the legacy of the Marconi Campus. Carla also provided an overview of some of the external engagements take place. She also spoke in detail about the parking strategy for the new campus. And concluded with updates on the Sydney Waterfront Boardwalk extension, the Foundation Campaign, and the new campuses cultural plan.

On-Campus Housing Update

Anna Burke, Vice President, College Services & Strategy referenced the report that was included with the meeting materials. She noted the projects are on track with no concerns at this time. Anna also provided a brief update on the four new campus housing projects and indicated as the projects develop we will begin to include those housing projects in the Board reporting. Governors engaged in conversation and discussed common space and managing housing operations internally for on-campus housing. Lynn Hartwell, Vice President, Campuses & Communities also spoke about housing as well including details on the operational side, accessibility and future opportunities.

8. Programs Committee Updates

Jill Provoe, Vice President, Academic and Equity provided a committee update on behalf of Sara Napier, Chair of Programs Committee. She spoke briefly about innovative programming at NSCC and then referenced the program changes mostly related to delivery mode changes leaning in to what students are looking for. She highlighted health care work, apprenticeship work and the discussions at Programs Committee related to those topics. She concluded by highlighting the discussion on program reckoning over the course of the next year.

Board of Governors – Regular Meeting

9. Governance Committee Updates

Diane MacConnell-Cameron, Chair of the Governance Committee provided a brief update. She referenced the items at the recent meeting included a legal overview, a review of the OHS&E and Sustainability annual reports that were included with the meeting materials. It was suggested a People of NSCC item for a future Board meeting could be tied to the work of Bill Strubank and/or Michael Chapman.

10. Other Business

No other business was discussed.

11. Adjourn and Move to Governors Forum

The Chair called to adjourn the meeting of December 14, 2023 and move to Governors' Forum.

It was moved by Jim King / Nicole Robinson

That the NSCC Board of Governors regular meeting of December 14, 2023 adjourn and move to Governors' Forum.

This motion was put to a vote and

CARRIED.

Approved by Board motion: February 29, 2024