
From: Account.Notification@nsc.ca [Account.Notification@nsc.ca]

Sent: July 13, 2011 2:15 AM

To: *****@gmail.com

Subject: Your NSCC Computer Account is now Available!

***This message was system generated - Please do not reply. If you have questions please refer to the instructions below ***

CONFIDENTIALITY WARNING: This message, intended only for the use of *****, is confidential and contains privileged information. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. Thank you.

Dear *****:

We are pleased to provide you with your new username and password which will allow you to access a number of services at NSCC:

User ID: *****

Password: *****

E-mail Address: *****@nsc.ca

It is possible that you may already have received your username and initial password through other means of communication. If you have already received this information and have followed the steps described below, including changing your initial password and enrolling in the Password Management

Tool, you can disregard this communication. Otherwise we ask you to read this e-mail carefully and take the steps requested below.

If you will be completing Workplace Hazardous Materials Information System (WHMIS) or Occupational Health and Safety (OHS) training, please do not confuse your WHMIS/OHS password with the one listed above. Access codes for WHMIS/OHS exam access will be communicated to you in a separate message. The WHMIS/OHS codes are only for WHMIS/OHS and changing your MyNSCC password will not affect WHMIS/OHS access.

NSCC Password Tool:

These instructions are critical for proper and easy use of your NSCC account. Users are required to enroll in the Password Management Tool. Enrolling in the Password Management Tool will allow you to perform account maintenance; including unlocking your network account and resetting your password in the event you forget it.

Your initial password has been randomly generated. You must use the Password Management Tool to change your initial password to one that only you know and can remember more easily.

You must change your initial password before you will be able to access your NSCC e-mail account!

You can access the Password Management Tool via the following web link:

<https://ournscc.nsc.ca/pwreset/>

My NSCC:

Your "My NSCC" account provides you with direct access to resources such as your account summary, grade reports, class schedule and unofficial transcript, as well as the ability to review and in some cases update your contact information. You can also make tuition payments online within MyNSCC. Access My NSCC via the following web link:

<http://www.nsc.ca/MyNSCC/>

NSCC E-mail:

As an NSCC student you will have an NSCC e-mail address which the college will use to communicate information to you during your time as a student with the college. As discussed above, once you have changed your initial password you will be able to access your NSCC e-mail account via the following web link:

<http://www.nsc.ca/Email/>

NSCC Computer Network:

If you will be attending class on campus, your username/password will provide you with access to the NSCC computer network.

Questions?

If you encounter problems or have additional questions, please review the information and instructions regarding "My NSCC" via the following web link:

<http://www.nsc.ca/MyNSCC/>

Best Regards,

NSCC Technical Services