What is Placement Pass?

Nurse
Oct 27, 2020, 1:41 PM

Set **Health Care Provider Signature** to **Yes**
Set **Varicella** to **Yes**
Set **CPR/HCP** to **Yes** (expires Sep 02, 2021)
Set **Student signature** to **None**
Set **Standard First Aid** to **Yes** (expires Aug 13, 2021)
Set **Tetanus, Diphtheria** to **Yes**
Set **Police Check** to **Yes** (expires Aug 20, 2021)
Set **Pertussis** to **Yes**
Set **WHMIS** to **Yes** (expires Dec 30, 2020)
Set **Workplace Health and Safety Awareness in 4 steps** to **Yes**
Set **AODA** to **Yes**
Set **Polio Immunization** to **Yes**
Set **Measles, Mumps, Rubella** to **Yes**
Set **Final Clearance** to **Yes**

All requirements met. You are cleared for placement.

▶ A secure web portal that enables students to upload records and documents.

▶ Allows ParaMed nurses to review and to determine whether students have met the requirements for placement.

▶ Through this web portal college administrators and faculty can see that the students are cleared for placement.

The student process for completing the medical requirements

Student goes to the College assigned website

- Sign in to the Placement Pass portal using your NSCC credentials
- Prints the Pre-Placement Immunization and Infectious Disease Screening form and the Pre-placement Non-Medical Requirements form
- Send questions to the ParaMed nurses using the "get help" button

Book an appointment with a Health Care Provider

The Health Care Provider (HCP) will:

- Complete the TB screening
- Review and update immunizations
- Order lab blood tests and Chest X-Rays if required

Documents the student brings to the appointment

Vaccine records such as: Yellow immunization cards or booklets, medical clinic printouts, public health or health board records

Pre-Placement Immunization and Infectious Disease Screening Form

How to Access the Placement Pass Portal?

As an NSCC student, you already have an account with Placement Pass and can log in using your NSCC credentials

Placement Pass is set up like an app in Microsoft 365. Apps are accessed through the waffle menu in the top left corner.

If you don't see the Placement Pass App:
- Select "All Apps" to open more options.
- Or select "Explore all your apps" to open a new webpage with all the of the NSCC apps
- Once visited, it should remain pinned near the top of your menu options
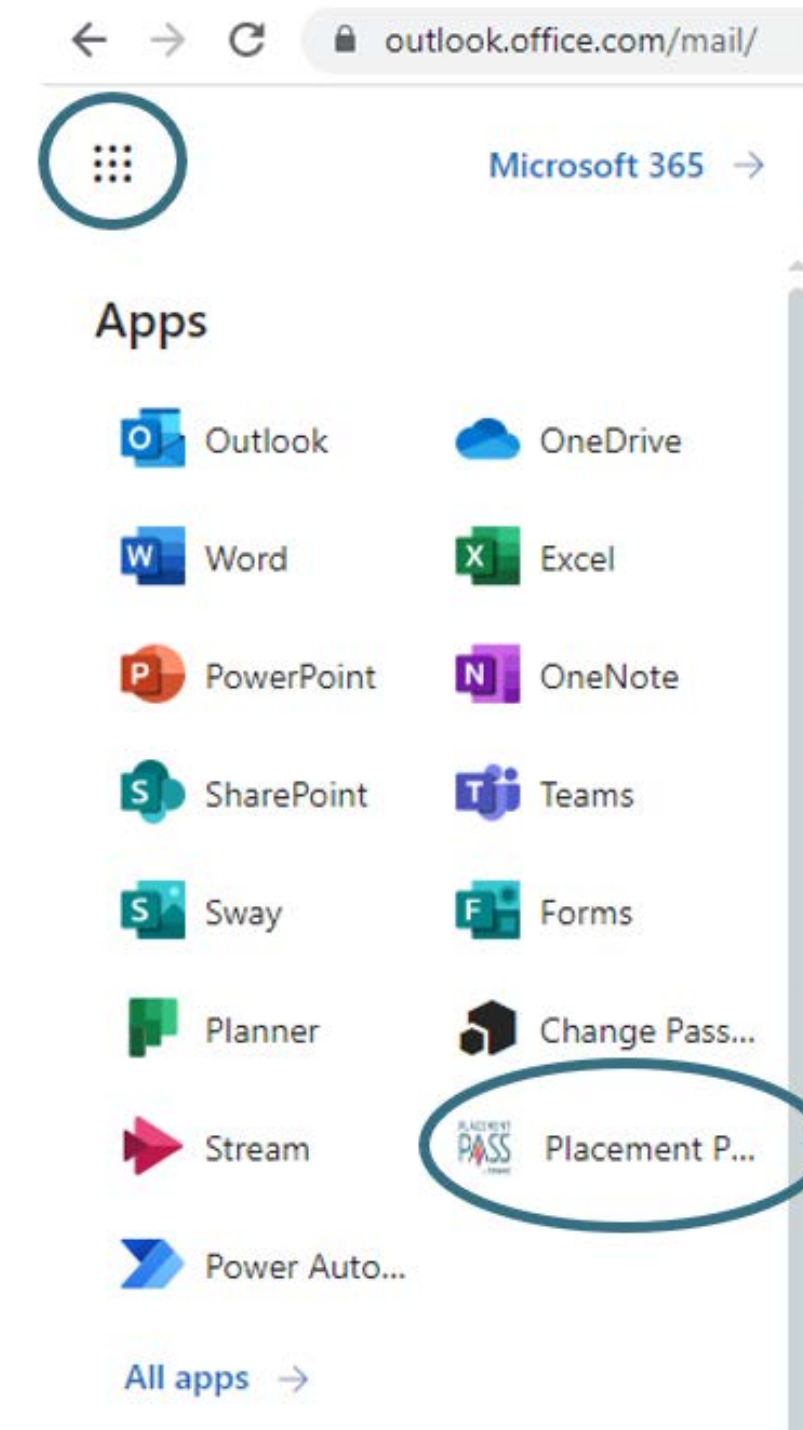
What is an immunization record?

- An official record of some or all of the vaccines you have received needs to include:
  - student name
  - name of vaccine and date administered
  - who gave the vaccine

- **VaxRecordNS** allows citizens with a Nova Scotia health card to access some of their official vaccination records using the website. Those who register for the site will be able to see a list of vaccination records since 2008, like school immunizations, some early childhood vaccinations like measles, mumps, rubella and varicella (MMRV) as well as COVID 19 shots.

Here is the link with Nova Scotia Health to set up an account and access your records:
  - **https://www.nshealth.ca/content/immunization-records-request**

- May be required to receive additional vaccines- examples of this are tetanus (Tdap) boosters and Hepatitis B vaccine series.
- Some requirements can be cleared with blood test results that show full immunity or "Reactive" response
  - Examples include MMR and Varicella and Hep B

Medical Requirement

Tuberculosis Screening

- Used to identify students who may have had an exposure to TB.

- If a student has never had a 2-Step TB skin test, they will need a **2-Step TB skin test** (TB skin test on each arm).

- If a student had a negative 2 step TB skin test in the past, they are to **include proof** of the 2-step test (date and result) and only need a **1 step done** this time.

- Chest x-rays are **not** accepted as an alternative the skin testing. They are only done if the student **had a previous positive skin test**. A result is positive if a measurement of 10mm or greater develops.

- With a positive result, student needs to have a chest x-ray and physical exam, these students are exempt from further skin tests.

- The HCP needs to sign the TB page of the pre-placement health form.

- Students need to include the X-Ray report with their submission if applicable.

Medical Requirement

Measles, Mumps, Rubella and Varicella (chicken pox)

The student must provide:

- An immunization record to verify that they have received two doses of the MMR and Varicella vaccine

  OR

- A lab blood test showing full immunity

The health care provider to record the dates of the MMR and varicella vaccines on the NSCC Immunization and Infections Diseases form **or** can indicate that the lab results show immunity. If the student is required to receive vaccines these can be recorded on the form as well.

MEASLES·MUMPS·AND·RUBELLA·(MMR)¤	Dose·1¤	Dose·2¤	
Date·Vaccine·Administered:¤	YYYY/MM/DD¤	YYYY/MM/DD¤	
Immune·to·MMR? → ☐·Yes → ☐·No	→	Health·Care·Provider·Initials:·¶	

VARICELLA·(CHICKEN·POX)¤	Dose·1¤	Dose·2¤	
Date·Vaccine·Administered:¤	YYYY/MM/DD¤	YYYY/MM/DD¤	
Immune·to·Varicella? → ☐·Yes → ☐·No	→	Health·Care·Provider·Initials:·¶	

Tetanus, Diphtheria and Pertussis (Tdap)

Student must provide a vaccine record showing a dose of Tdap within the last 10 years.

The HCP can record the vaccine given with the date on the NSCC Immunization and Infectious Diseases form here:

TETANUS/DIPHTHERIA (TD) AND PERTUSSIS	
Date Vaccine Administered:	YYYY/MM/DD

Initial primary series completed?   ☐ Yes   ☐ No   If no, provide primary series 3 doses   HCP Initials: ⬭

Medical Requirement

Hepatitis B- Complete option A

Nova Scotia Health strongly recommends that student/ learners complete a full series of Hepatitis B immunizations and achieve HBsAb (Antibody) immunity prior to any learning placement at Nova Scotia Health.

Option A: To be used when the student has started the Hepatitis B vaccination series

- Students are required to show a vaccine record as proof of receiving dose #1 of the Hepatitis B vaccine series.
- Sign and submit the Hepatitis B Immunity Waiver
- Have the signed Hepatitis B Immunity Waiver available to give to the placing agency
- Continue to receive dose #2 and dose # 3 of the Hepatitis B vaccine series
- Have a final lab blood test to confirm immunity 1 month after dose #3

Hepatitis B- Complete option B

Option B: To be used when the student has completed a full Hepatitis B vaccine series **and** has a lab result showing immunity of 10IU/L or higher

- Vaccine records required for all Hepatitis B vaccine received.
- Lab blood test required showing immunity of 10IU/L or higher

HEPATITIS B¤		Dose 1¤	Dose 2¤	Dose 3¤	Booster¤	¤
Option A - vaccine series started¤	Date Vaccine Administered:¤	YYYY/MM/DD¤	YYYY/MM/DD¤	YYYY/MM/DD¤	¤	¤
	Product Name:¤	¤	¤	¤	¤	¤
Option B - previously immunized¤	Hepatitis B series completed on: YYYY/MM/DD ¤	HBsAB result: ¶ If not immune recommend booster dose¤		¤	YYYY/MM/DD¤	¤

Option A: Student has signed Hepatitis B waiver form? ☐ Yes ☐ No¶

HBsAB test due one month **post final dose** to confirm immunity → HCP Initials: ¶

¶

Medical Requirement

Influenza immunization during the flu season

- The flu season is between October and end of April, this is when the flu vaccine is available. This may be a mandatory requirement for some placement facilities, for example-Long Term Care.

- If a student has a medical condition which prevents them from receiving a flu vaccine, a doctor's note requesting a medical exemption which follows the National Advisory Committee on Immunization Standards

- **There is no fee for submitting flu vaccine records**

Medical Requirement

COVID-19 Vaccine

It is mandatory to be fully vaccinated for COVID-19

- Dose #1 and #2 with an accepted Canadian vaccine **or**
- 1 dose of the J&J vaccine
- Full international COVID vaccine series recognized by WHO

Some placement facilities may require a COVID-19 booster dose as well. Check with your program regarding whether this will be required by your placement agency.

Requesting a medical exemption:

- There are very few acceptable medical exemptions to the COVID-19 vaccination (examples include an allergist/immunologist-confirmed severe allergy or anaphylactic reaction to a previous dose of a COVID-19 vaccine or a diagnosed episode of myocarditis/pericarditis after receipt of an mRNA vaccine).

- A physician or nurse practitioner will need to request, in writing, a medical exemption following the current NACI guidelines.

- Students **are required** to discuss their non-clearance status with their program coordinator and unvaccinated students **may not be** eligible to attend clinical placement and therefore this may impede my progression through the program of study.

- **There is no fee for submitting COVID vaccine records**

Non-Medical Requirement

Police Record Checks

<mark>Criminal Record Check for the Vulnerable Sector:</mark>

- Most in depth - shows criminal convictions, pending charges, special charges. Can be local, provincial or RCMP police departments- the department that has jurisdiction <u>where you live</u>.

- Some police departments require a letter from the school program to request a vulnerable sector criminal check.

- Most police departments now have an online process.

- Expiry date is set by the program- valid for 12 months and must not expire prior to end of the academic year.

- Make sure to apply for the correct type – a Criminal Record Check is not accepted, must be Vulnerable Sector

What documents does the student submit?

1. The Pre-Placement **Immunization and Infectious Disease Screening Form** reviewed and signed by the health care provider

2. Pre-placement **Non-Medical Requirements Form**, completed and signed by the student

3. If available, **vaccine records**, **lab blood test reports** and **chest x-ray report** (mandatory for positive TB skin test)

4. Other documents such **Criminal Record Check for the Vulnerable Sector and Hepatitis B waiver form.**

How to Submit Documents?

It is recommended students submit their documents in <u>PDF format</u>

- If you do not have access to a printer/ scanner you can download a free mobile scanning APP onto your phone

- Allows the user to scan documents accurately and clearly

- Upload documents to the Placement Pass website saved in PDF format. Easy to also save documents on your own device for future reference- <u>very important</u> when applying for jobs

- Can upload multiple documents in one file. For example, all pages of the pre-placement health form in one file

- More secure as personal health information not stored on your phone

Examples of free APPs for mobile devices: Adobe Scan, Camscanner or Scan Bot. Go to Google Play Store or Apple App Store to download easily to your phone.

Placement Pass Fees

There is a fee for Placement Pass that is reflected in the immunizations section of your Additional Program Costs.

Submission Fee: $58.65

Subsequent Submission Fees: $29.33

To avoid subsequent fees, it is highly recommended you ensure all of your required documentation is ready to submit together.

Acceptable payment methods include credit card or visa/debit

Student Submissions

- When the student has completed their requirements, has all their records, lab tests, certificates and their health form (signed by a Health Care Provider), they are ready to pay their fee and upload their documents

- Every time an entry or comment is made on a student account, they receive an email advising them to log onto the website and check their account activity

Checking Your Status following Submission

Once the submission has been reviewed:

- The student can access a printable Status Report

- Can be provided to the student's health care provider detailing any deficiencies from the submission

- Can be shared with their Placement facility which will show the status of the clearance requirements

- To access the status report, click on the Status Report link on the top menu bar (beside receipts)
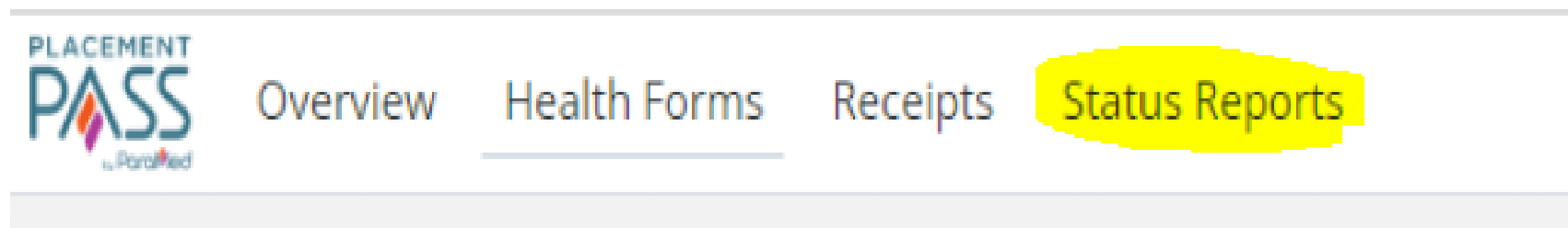
How to check for messages

- To check for messages left by the Placement Pass nurses, go to your current <u>Health Form Account Page</u> by clicking on the <u>Health Forms link</u> on the top menu bar , click <u>view details</u>
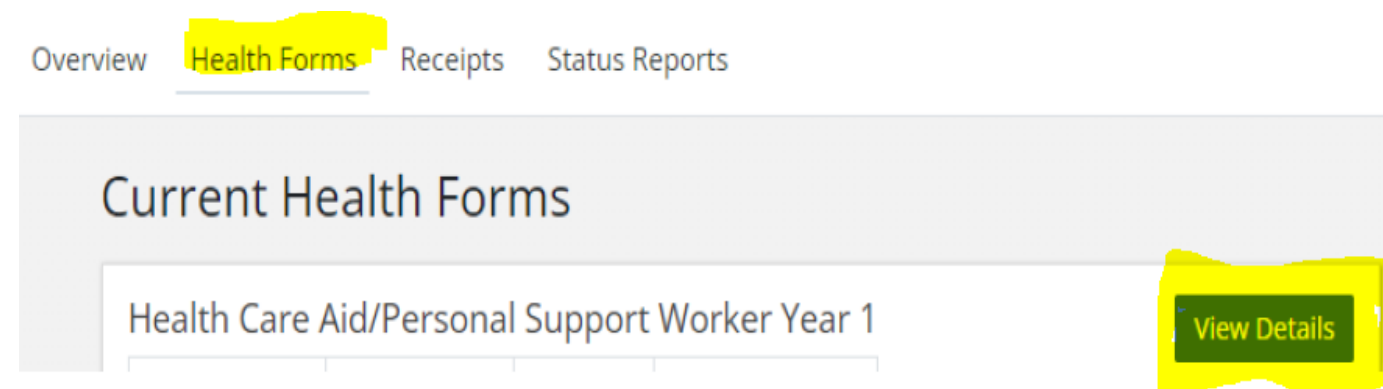
- Click <u>Activity and Communications</u> to view all the activity and messages from the nurses
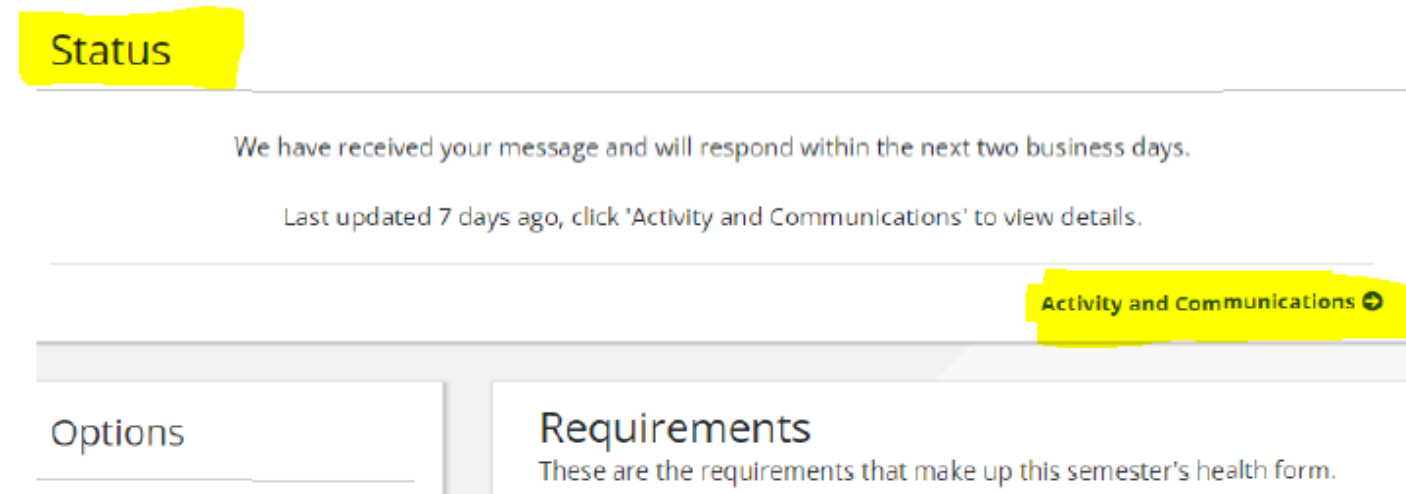
Overview Screen- Expiry Dates

Students who have a completed submission will see a list of their expiry dates colour coded to indicate when the requirement is expiring.

- **Green** – indicates the expiry date is greater than 60 days, no immediate action required
  - ● Expires > 60 days

- **Yellow** – indicates the date is expiring within 60 days, student needs to update requirement.
  - ● Expires < 60 days

- **Orange** – indicates the date is expiring within 30 days. Immediate action required. Student needs to update requirement.
  - ● Expires < 30 days

- **Red** – indicates the date has expired. Immediate action required. Student clearance status in jeopardy.
  - ● Expired

Thank you!

Nscc.placementpass@paramed.com