



## D. Bureaux - President, Travel Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Apr-23	Business Mtg	3-Apr-23	3-Apr-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis Street	NS	Parking				\$ 20.00	\$ 20.00
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expenses	28-Apr-23	Business Mtg	3-Apr-23	3-Apr-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Mtg	5-Apr-23	5-Apr-23	Granville Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Event	11-Apr-23	11-Apr-23	Lunenburg Campus	NS	Mileage	212				\$ 120.84
Expenses	28-Apr-23	Business Mtg	12-Apr-23	12-Apr-23	Wolfville	NS	Mileage/Tolls	176		\$ 2.50		\$ 102.82
Expenses	28-Apr-23	College Event	13-Apr-23	13-Apr-23	Akerley Campus	NS	Mileage/Tolls	24		\$ 2.50		\$ 16.18
Expenses	28-Apr-23	Business Mtg	14-Apr-23	14-Apr-23	Chebucto Road	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	College Event	14-Apr-23	14-Apr-23	Akerley Campus	NS	Mileage/Tolls	24		\$ 2.50		\$ 16.18
Expenses	28-Apr-23	Business Mtg	17-Apr-23	17-Apr-23	Prince Albert Road	NS	Mileage/Tolls	15		\$ 2.50		\$ 11.05
Expenses	28-Apr-23	Board Mtg	19-Apr-23	20-Apr-23	Esplanade, Membertou, Sydney	NS	Mileage/Overnight	835		\$ 5.00		\$ 480.95
Expenses	28-Apr-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Drive/Upper Water Street	NS	Mileage	19				\$ 10.83
Expenses	28-Apr-23	Conference	22-Apr-23	26-Apr-23	Montreal (to and from Airport)	QC	Mileage/Overnight	52		\$ 20.00		\$ 49.64
Expenses	28-Apr-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	College Mtg	28-Apr-23	28-Apr-23	Ivany Campus	NS	Mileage/Tolls	28		\$ 2.50		\$ 18.46
Expenses	28-Apr-23	Business Event	28-Apr-23	28-Apr-23	Argyle Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	8-May-23	Board Mtg	19-Apr-23	20-Apr-23	Esplanade, Membertou, Sydney	NS	Accommodations			\$ 174.78		\$ 174.78
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Drive/Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	8-May-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Accomm./Parking/Taxi/Meals		\$ 65.56	\$ 1,283.02	\$ 210.85	\$ 1,559.43
Credit Card	8-May-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	8-May-23	Business Event	28-Apr-23	28-Apr-23	Argyle Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	8-May-23	Business Mtg	2-May-23	2-May-23	Granville Street	NS	Parking				\$ 12.50	\$ 12.50
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expenses	30-May-23	Business Mtg	2-May-23	2-May-23	Granville Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	College Event	3-May-23	3-May-23	Windsor Street	NS	Mileage	6				\$ 3.42
Expenses	30-May-23	College Mtg	4-May-23	4-May-23	Akerley Campus	NS	Mileage/Tolls	24		\$ 2.50		\$ 16.18
Expenses	30-May-23	Business Event	5-May-23	5-May-23	Lorne Terrace	NS	Mileage	6				\$ 3.42
Expenses	30-May-23	College Mtgs	8-May-23	8-May-23	Annapolis Valley Campus	NS	Mileage/Tolls	308		\$ 2.50		\$ 178.06
Expenses	30-May-23	Business Event	9-May-23	9-May-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	College Mtgs	11-May-23	11-May-23	Akerley Campus	NS	Mileage/Tolls	24		\$ 2.50		\$ 16.18
Expenses	30-May-23	College Mtgs	12-May-23	12-May-23	Kingstec Campus	NS	Mileage/Tolls	216		\$ 2.50		\$ 125.62
Expenses	30-May-23	Business Event	17-May-23	17-May-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	Business Mtg	24-May-23	24-May-23	Ralston Ave.	NS	Mileage/Tolls	14		\$ 2.50		\$ 10.48
Expenses	30-May-23	College Event	25-May-23	25-May-23	Truro Campus	NS	Mileage/Tolls	198		\$ 2.50		\$ 115.36
Expenses	30-May-23	College Events	26-May-23	26-May-23	Ivany Campus / Argyle Street	NS	Mileage/Tolls	48		\$ 2.50		\$ 29.86
Expenses	30-May-23	Business Mtg	29-May-23	29-May-23	Spring Garden Road	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	Business Mtg	30-May-23	30-May-23	Herring Cove Road	NS	Mileage	23				\$ 13.11
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	6-Jun-23	Business Event	9-May-23	9-May-23	Argyle Street	NS	Parking				\$ 26.50	\$ 26.50
Credit Card	6-Jun-23	Business Event	17-May-23	17-May-23	Argyle Street	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-Jun-23	College Event	26-May-23	26-May-23	Argyle Street	NS	Parking				\$ 16.00	\$ 16.00
Credit Card	6-Jun-23	Business Mtg	29-May-23	29-May-23	Spring Garden Road	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expenses	29-Jun-23	College Event	26-May-23	26-May-23	Argyle Street	NS	Mileage	20				\$ 11.40
Expenses	29-Jun-23	Business Mtg	1-Jun-23	1-Jun-23	Delridge Lane	NS	Mileage	12				\$ 6.84
Expenses	29-Jun-23	Convocation (Cumberland/Truro)	5-Jun-23	5-Jun-23	Springhill/Truro	NS	Mileage/Tolls	365		\$ 2.50		\$ 210.55
Expenses	29-Jun-23	Convocation (AVC/Burridge/Lunenburg)	6-Jun-23	7-Jun-23	Middleton/Yarmouth/Lunenburg	NS	Mileage/Overnight	661		\$ 5.00		\$ 381.77



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Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	29-Jun-23	Convocation (Pictou/Strait/Marconi)	8-Jun-23	9-Jun-23	Pictou/Port Hawkesbury/Memberton	NS	Mileage/Overnight	801			\$ 5.00	\$ 461.57
Expenses	29-Jun-23	Convocation (Kingstec)	12-Jun-23	12-Jun-23	Kentville	NS	Mileage	190				\$ 108.30
Expenses	29-Jun-23	Convocation (IT/Ivany/Akerley)	13-Jun-23	16-Jun-23	Bedford Highway	NS	Mileage	24				\$ 13.68
Expenses	29-Jun-23	Business Event	14-Jun-23	14-Jun-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Jun-23	College Mtgs	20-Jun-23	20-Jun-23	Lunenburg Campus	NS	Mileage	186				\$ 106.02
Expenses	29-Jun-23	College Event	22-Jun-23	22-Jun-23	Truro Campus	NS	Mileage/Tolls	198			\$ 2.50	\$ 115.36
Expenses	29-Jun-23	Conference	23-Jun-23	29-Jun-23	Market St/Airport	NS	Mileage/Overnight/Tolls	92			\$ 27.50	\$ 79.94
Expenses	29-Jun-23	Business Events	29-Jun-23	29-Jun-23	Joseph Howe/Hollis Street	NS	Mileage	15				\$ 8.55
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Jul-23	Convocation (AVC/Burrige/Lunenburg)	6-Jun-23	7-Jun-23	Middleton/Yarmouth/Lunenburg	NS	Accommodations			\$ 134.55		\$ 134.55
Credit Card	6-Jul-23	Convocation (Pictou/Strait/Marconi)	8-Jun-23	9-Jun-23	Pictou/Port Hawkesbury/Memberton	NS	Accommodations			\$ 221.70		\$ 221.70
Credit Card	6-Jul-23	Business Event	29-Jun-23	29-Jun-23	Hollis Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Jul-23	Conference	24-Jun-23	29-Jun-23	Market St	NS	Parking/Gratuities				\$ 158.50	\$ 158.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	26-Jul-23	Business Event	6-Jul-23	6-Jul-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtg	11-Jul-23	11-Jul-23	Dellridge Ln.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtg	12-Jul-23	12-Jul-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	26-Jul-23	Business Event	13-Jul-23	13-Jul-23	Bell Rd.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtgs	14-Jul-23	14-Jul-23	Cumberland Campus	NS	Mileage	351				\$ 200.07
Expenses	26-Jul-23	Business Mtg	19-Jul-23	19-Jul-23	Lacewood Drive	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	Business Mtg	26-Jul-23	26-Jul-23	Sherbrook Rd., New Glasgow	NS	Mileage	284				\$ 161.88
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	7-Aug-23	Business Event	6-Jul-23	6-Jul-23	Barrington St.	NS	Parking				\$ 7.07	\$ 7.07
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	31-Aug-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	31-Aug-23	Business Mtg	29-Aug-23	29-Aug-23	Robie Street	NS	Mileage	10				\$ 5.70
Expenses	31-Aug-23	Business Mtg	31-Aug-23	31-Aug-23	Hector Gate	NS	Mileage/Tolls	19			\$ 2.50	\$ 13.33
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Sep-23	Business Mtg	17-Aug-23	17-Aug-23	Newfoundland (Mtgs cancelled - flight credit held)	NF	Airfare			\$ 1,192.84		\$ 1,192.84
Credit Card	6-Sep-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Parking			\$ 9.00		\$ 9.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	29-Sep-23	College Mtg	8-Sep-23	8-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	College Mtg	11-Sep-23	11-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	College Mtg	12-Sep-23	12-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	13-Sep-23	13-Sep-23	Spectacle Lake Dr	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	29-Sep-23	Business Event	14-Sep-23	14-Sep-23	Hollis Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	15-Sep-23	15-Sep-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	29-Sep-23	Business Mtg	18-Sep-23	18-Sep-23	Spring Garden Road	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Event	21-Sep-23	21-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Event	24-Sep-23	24-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	25-Sep-23	25-Sep-23	Highfield Park Dr.	NS	Mileage/Tolls	12			\$ 2.50	\$ 9.34
Expenses	29-Sep-23	College Mtg	26-Sep-23	26-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	28-Sep-23	28-Sep-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	29-Sep-23	Business Mtg	28-Sep-23	28-Sep-23	Parker Street	NS	Mileage/Tolls	26			\$ 2.50	\$ 17.32
Expenses	29-Sep-23	Business Mtg	29-Sep-23	29-Sep-23	Hector Gate	NS	Mileage/Tolls	20			\$ 2.50	\$ 13.90
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Oct-23	Business Events	2-Oct-23	4-Oct-23	Ottawa	ON	Airfare			\$ 545.64		\$ 545.64
Credit Card	6-Oct-23	College Mtg	8-Sep-23	8-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50
Credit Card	6-Oct-23	College Mtg	11-Sep-23	11-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50
Credit Card	6-Oct-23	College Mtg	12-Sep-23	12-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50



## D. Bureaux - President, Travel Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Oct-23	Business Mtg	18-Sep-23	18-Sep-23	Spring Garden Road	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	6-Oct-23	Business Event	21-Sep-23	21-Sep-23	Argyle Street	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	6-Oct-23	Business Event	24-Sep-23	24-Sep-23	Argyle Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Oct-23	College Mtg	26-Sep-23	26-Sep-23	Argyle Street	NS	Parking				\$ 12.50	\$ 12.50
Credit Card	6-Oct-23	Business Events	2-Oct-23	4-Oct-23	Ottawa	ON	Accommodations/Meals/Taxi		\$ 28.59	\$ 599.36	\$ 91.36	\$ 719.31
Credit Card	6-Oct-23	Business Mtg	5-Oct-23	5-Oct-23	Robie Street	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	31-Oct-23	Business Events	29-Sep-23	4-Oct-23	Airport (Ottawa)	NS	Mileage/Overnight	110			\$ 10.00	\$ 72.70
Expenses	31-Oct-23	Fall Convocation	5-Oct-23	5-Oct-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	31-Oct-23	Business Mtg	5-Oct-23	5-Oct-23	Robie Street	NS	Mileage	6				\$ 3.42
Expenses	31-Oct-23	Business Event	6-Oct-23	6-Oct-23	Marginal Road	NS	Mileage	12				\$ 6.84
Expenses	31-Oct-23	Business Mtg	10-Oct-23	10-Oct-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	31-Oct-23	Business Mtg	13-Oct-23	13-Oct-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	31-Oct-23	Business Event/Conference	18-Oct-23	20-Oct-23	Fox Harbour Road	NS	Mileage/Overnight	348			\$ 10.00	\$ 208.36
Expenses	31-Oct-23	College Event	21-Oct-23	21-Oct-23	Cumberland Campus	NS	Mileage	350				\$ 199.50
Expenses	31-Oct-23	Business Event	25-Oct-23	25-Oct-23	Wolfville	NS	Mileage	162				\$ 92.34
Expenses	31-Oct-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	31-Oct-23	College Event	31-Oct-23	31-Oct-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	31-Oct-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Nov-23	Business Event	6-Oct-23	6-Oct-23	Marginal Road	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Nov-23	College Mtg	10-Oct-23	10-Oct-23	Barrington St.	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Nov-23	Business Event	11-Oct-23	11-Oct-23	Marginal Road	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Barrington St.	NS	Parking				\$ 15.75	\$ 15.75
Credit Card	6-Nov-23	Business Event/Conference	18-Oct-23	20-Oct-23	Fox Harbour Road	NS	Accommodations			\$ 533.60		\$ 533.60
Credit Card	6-Nov-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Nov-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Nov-23	Business Mtg	3-Nov-23	3-Nov-23	Barrington St.	NS	Parking				\$ 20.00	\$ 20.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	27-Nov-23	Business Mtg	5-Oct-23	5-Oct-23	Bedford Row	NS	Mileage	4				\$ 2.28
Expenses	27-Nov-23	Business Event	11-Oct-23	11-Oct-23	Marginal Road	NS	Mileage	12				\$ 6.84
Expenses	27-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Dellridge Lane	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	College Event	1-Nov-23	1-Nov-23	Shore Rd. Digby	NS	Mileage	443				\$ 252.51
Expenses	27-Nov-23	Business Event	2-Nov-23	2-Nov-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Event	2-Nov-23	2-Nov-23	Spectacle Lake Dr	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	27-Nov-23	Business Mtg	3-Nov-23	3-Nov-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	6-Nov-23	6-Nov-23	Lady Hammond	NS	Mileage	2				\$ 1.14
Expenses	27-Nov-23	Business Mtg	7-Nov-23	7-Nov-23	Ivany	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	27-Nov-23	Business Mtg	20-Nov-23	20-Nov-23	Brownlow Ave.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	27-Nov-23	Business Mtg	20-Nov-23	20-Nov-23	Market St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	21-Nov-23	21-Nov-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Event	27-Nov-23	27-Nov-23	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	27-Nov-23	27-Nov-23	Grafton St.	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Dec-23	Business Mtg	20-Nov-23	20-Nov-23	Market St.	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Dec-23	Business Mtg	21-Nov-23	21-Nov-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Dec-23	Business Event	27-Nov-23	27-Nov-23	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Dec-23	Business Mtg	27-Nov-23	27-Nov-23	Grafton St.	NS	Parking				\$ 4.50	\$ 4.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												



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Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	20-Dec-23	Business Mtg	6-Dec-23	6-Dec-23	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	20-Dec-23	Business Mtg	6-Dec-23	6-Dec-23	Kaye St.	NS	Mileage	4				\$ 2.28
Expenses	20-Dec-23	Business Mtg	7-Dec-23	7-Dec-23	Parker St.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	20-Dec-23	Business Mtg	7-Dec-23	7-Dec-23	Spetacle Lake Dr.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	20-Dec-23	College Mtg	13-Dec-23	13-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	College Mtg	14-Dec-23	14-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	Business Mtg	15-Dec-23	15-Dec-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	20-Dec-23	College Mtg	19-Dec-23	19-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	Business Mtg	20-Dec-23	20-Dec-23	Barrington St.	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	8-Jan-24	Business Mtg	15-Dec-23	15-Dec-23	Barrington St.	NS	Parking				\$ 5.25	\$ 5.25
Credit Card	8-Jan-24	Business Mtg	20-Dec-23	20-Dec-23	Barrington St.	NS	Parking				\$ 8.50	\$ 8.50
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expenses	1-Feb-24	Business Mtg	20-Dec-23	20-Dec-23	Lacewood Dr.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	09-Jan-24	09-Jan-24	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Event	10-Jan-24	10-Jan-24	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	10-Jan-24	10-Jan-24	Dellridge Lane	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	11-Jan-24	11-Jan-24	Gladstone St.	NS	Mileage	5				\$ 2.85
Expenses	1-Feb-24	Business Mtg	22-Jan-24	22-Jan-24	Demone St.	NS	Mileage	4				\$ 2.28
Expenses	1-Feb-24	College Mtgs	23-Jan-24	23-Jan-24	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	1-Feb-24	College Mtgs	23-Jan-24	24-Jan-24	Burridge Campus	NS	Mileage/Overnight	598			\$ 5.00	\$ 345.86
Expenses	1-Feb-24	Business Mtgs	25-Jan-24	25-Jan-24	Grafton St./Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	College Mtgs	30-Jan-24	01-Feb-24	Sydney	NS	Mileage/Overnight	811			\$ 10.00	\$ 472.27
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	6-Feb-24	Business Mtg	09-Jan-24	09-Jan-24	Grafton St.	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	6-Feb-24	Business Event	10-Jan-24	10-Jan-24	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Feb-24	College Mtgs	23-Jan-24	24-Jan-24	Yarmouth	NS	Meals/Accommodations		\$ 41.74	\$ 121.90		\$ 163.64
Credit Card	6-Feb-24	Business Mtgs	25-Jan-24	25-Jan-24	Grafton St./Barrington St.	NS	Parking				\$ 15.00	\$ 15.00
Credit Card	6-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Feb-24	College Mtgs	30-Jan-24	01-Feb-24	Sydney	NS	Accommodations			\$ 312.70		\$ 312.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expenses	29-Feb-24	Business Event	02-Feb-24	02-Feb-24	Marginal Road	NS	Mileage	13				\$ 7.41
Expenses	29-Feb-24	Business Event	09-Feb-24	09-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Mtg	15-Feb-24	15-Feb-24	Grafton Street/Barrington Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	College Mtg	20-Feb-24	20-Feb-24	Browlow Avenue	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	29-Feb-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Mtg	26-Feb-24	26-Feb-24	Prince Albert Road	NS	Mileage/Tolls	20			\$ 2.50	\$ 13.90
Expenses	29-Feb-24	Business Event	27-Feb-24	27-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Event	27-Feb-24	27-Feb-24	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Event	28-Feb-24	28-Feb-24	Upper Water Street/Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	College Mtg	29-Feb-24	29-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	6-Mar-24	Business Event	09-Feb-24	09-Feb-24	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Mar-24	Business Mtg	27-Mar-24	28-Mar-24	Toronto	ON	Airfare				\$ 721.79	\$ 721.79
Credit Card	6-Mar-24	Business Mtg	15-Feb-24	15-Feb-24	Grafton Street/Barrington Street	NS	Parking				\$ 13.00	\$ 13.00
Credit Card	6-Mar-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Mar-24	Business Event	27-Feb-24	27-Feb-24	Argyle Street/Grafton Street	NS	Parking				\$ 28.00	\$ 28.00



## D. Bureaux - President, Travel Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Mar-24	Business Event	28-Feb-24	28-Feb-24	Upper Water Street	NS	Parking				\$ 13.00	\$ 13.00
Credit Card	6-Mar-24	College Mtg	29-Feb-24	29-Feb-24	Grafton Street	NS	Parking				\$ 20.00	\$ 20.00

Reviewed by Internal Auditor: *Sam Spares*



# D. Bureaux - President, Hospitality Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Apr-23	Business Mtg	03-Apr-23	03-Apr-23	Upper Water St.	NS	Received Meal (2 people)	\$ 87.05		\$ 87.05
Credit Card	6-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis St.	NS	Received Meal (2 people)	\$ 56.60		\$ 56.60
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	8-May-23	Business Mtg	14-Apr-23	14-Apr-23	Chebucto Rd.	NS	Received Meal (2 people)	\$ 34.74		\$ 34.74
Credit Card	8-May-23	Business Mtg	17-Apr-23	17-Apr-23	Prince Albert Rd.	NS	Received Meal (2 people)	\$ 9.72		\$ 9.72
Credit Card	8-May-23	Business Mtg	19-Apr-23	19-Apr-23	Membertou, Sydney	NS	Received Meal (3 people)	\$ 135.75		\$ 135.75
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Dr.	NS	Received Meal (2 people)	\$ 50.32		\$ 50.32
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Upper Water St.	NS	Received Meal (2 people)	\$ 13.00		\$ 13.00
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	7-Aug-23	Business Event	19-Jul-23	19-Jul-23	Lacewood Dr.	NS	Received Meal (2 people)	\$ 45.96		\$ 45.96
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Sep-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Received Meal (2 people)	\$ 64.35		\$ 64.35
Credit Card	6-Sep-23	Business Mtg	31-Aug-23	31-Aug-23	Hector Gate	NS	Received Meal (2 people)	\$ 70.10		\$ 70.10
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Oct-23	Business Mtg	29-Sep-23	29-Sep-23	Hector Gate	NS	Received Meal (2 people)	\$ 48.65		\$ 48.65
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card (EE)	6-Oct-23	Business Mtg	28-Sep-23	28-Sep-23	Leeds Street	NS	Received Meal (2 people)	\$ 3.40		\$ 3.40
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Expenses	31-Oct-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Received Meal (2 people)	\$ 62.20		\$ 62.20
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Nov-23	Business Mtg	5-Oct-23	5-Oct-23	Bedford Row	NS	Received Meal (2 people)	\$ 62.70		\$ 62.70
Credit Card	6-Nov-23	Business Event (Table Sponsorship)	8-Nov-23	8-Nov-23	Grafton Street	NS	Received Meal (10 people)	\$ 2,530.00		\$ 2,530.00
Credit Card	6-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Dellridge Lane	NS	Received Meal (2 people)	\$ 12.10		\$ 12.10
Credit Card	6-Nov-23	Business Mtg	13-Oct-23	13-Oct-23	Demone Street	NS	Received Meal (2 people)	\$ 5.75		\$ 5.75
Credit Card	6-Nov-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Received Meal (2 people)	\$ 38.35		\$ 38.35
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Dec-23	Business Mtg	20-Nov-23	20-Nov-23	Brownlow Ave.	NS	Received Meal (2 people)	\$ 52.86		\$ 52.86
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	8-Jan-24	Business Mtg	6-Dec-23	6-Dec-23	Grafton Street	NS	Received Meal (2 people)	\$ 84.75		\$ 84.75
Credit Card	8-Jan-24	Business Mtg	18-Dec-23	18-Dec-23	Leeds Street	NS	Received Meal (4 people)	\$ 86.74		\$ 86.74
Credit Card	8-Jan-24	Business Mtg	20-Dec-23	20-Dec-23	Lacewood Drive	NS	Received Meal (2 people)	\$ 47.52		\$ 47.52
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Feb-24	Business Mtg	10-Jan-24	10-Jan-24	Dellridge Lane	NS	Received Meal (2 people)	\$ 4.30		\$ 4.30
Credit Card	6-Feb-24	Business Mtg	22-Jan-24	22-Jan-24	Demone Street	NS	Received Meal (2 people)	\$ 6.00		\$ 6.00
Credit Card	6-Feb-24	Business Mtg	25-Jan-24	25-Jan-24	Grafton Street	NS	Received Meal (2 people)	\$ 74.30		\$ 74.30
Credit Card	6-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Received Meal (2 people)	\$ 10.85		\$ 10.85
Credit Card	6-Feb-24	College Mtgs	30-Jan-24	30-Jan-24	Esplanade, Sydney	NS	Received Meal (2 people)	\$ 124.25		\$ 124.25
Credit Card	6-Feb-24	College Mtgs	31-Jan-24	31-Jan-24	Esplanade, Sydney	NS	Received Meal (2 people)	\$ 6.75		\$ 6.75
Credit Card	6-Feb-24	College Mtgs	31-Jan-24	31-Jan-24	Membertou, Sydney	NS	Received Meal (2 people)	\$ 7.90		\$ 7.90
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Mar-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Received Meal (2 people)	12.21		\$ 12.21
Reviewed by Internal Auditor: <i>Bruce Spores</i>										