



# G. Barrett - Chief Financial Officer, Travel Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	26-Apr-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Mileage/Meals/Inc	868	\$ 65.00		\$ 5.00	\$ 564.76
Expense Claim	26-Apr-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Mileage/Meals/Acc/Inc/Taxi	142.4	\$ 130.00	\$ 1,456.57	\$ 31.65	\$ 1,699.39
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Credit Card	8-May-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Hotel			\$ 174.78		\$ 174.78
Credit Card	8-May-23	Conference	22-Apr-23	22-Apr-23	Montreal	QC	Taxi				\$ 49.45	\$ 49.45
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	12-May-23	Conference	6-May-23	11-May-23	Toronto	ON	Mileage/Meals/Acc/Inc/Baggage/Taxi	71	\$ 175.00	\$ 1,461.32	\$ 379.60	\$ 2,056.39
Expense Claim	12-May-23	College Meeting	4-May-23	4-May-23	Akerley	NS	Mileage/Bridge	24			\$ 2.50	\$ 16.18
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	26-May-23	Conference	11-May-23	12-May-23	Toronto	ON	Meals/Acc/Inc/Airfare		\$ 15.00	\$ 365.33	\$ 691.55	\$ 1,071.88
Expense Claim	26-May-23	College Event	26-May-23	26-May-23	Truro	NS	Mileage	190				\$ 108.30
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	28-Jun-23	Business Meeting/Convocation	8-Jun-23	9-Jun-23	Pictou Campus / Strait Campus	NS	Mileage/Meals/Private accommodations/Inc	550	\$ 40.00	\$ 25.00	\$ 5.00	\$ 383.50
Expense Claim	28-Jun-23	Convocation	16-Jun-23	16-Jun-23	Mount Saint Vincent University	NS	Mileage	7.8				\$ 4.45
Expense Claim	28-Jun-23	College Meeting	28-Jun-23	28-Jun-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	15-Aug-23	College Meeting	15-Aug-23	15-Aug-23	Burnside Office	NS	Mileage/Bridge	18			\$ 2.50	\$ 12.76
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	27-Oct-23	Business Meeting	26-Sep-23	26-Sep-23	Argyle St., Halifax	NS	Mileage/Parking	9			\$ 14.50	\$ 19.63
Expense Claim	27-Oct-23	Conference	25-Oct-23	27-Oct-23	Moncton	NB	Mileage/Meals/Inc	547.2	\$ 25.00		\$ 10.00	\$ 346.90
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Credit Card	6-Nov-23	Conference	25-Oct-23	27-Oct-23	Moncton	NB	Accommodations			\$ 342.36		\$ 342.36
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	7-Nov-23	College Meeting	7-Nov-23	7-Nov-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	14-Dec-23	College Meeting	13-Dec-23	13-Dec-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Expense Claim	14-Dec-23	College Meeting	14-Dec-23	14-Dec-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bar Spence</i>												
Expense Claim	12-Mar-24	College Meeting	20-Feb-24	20-Feb-24	Burnside, Dartmouth	NS	Mileage/Bridge	15.6			\$ 2.50	\$ 11.39
Expense Claim	12-Mar-24	College Meeting	29-Feb-24	29-Feb-24	Grafton St., Halifax	NS	Mileage/Parking	9.2			\$ 24.50	\$ 29.74
Reviewed by Internal Auditor: <i>Bar Spence</i>												



# G. Barrett - Chief Financial Officer, Hospitality Report (2023-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Sep-23	College Meeting	15-Aug-23	15-Aug-23	Burnside Office	NS	Receipted Meal (11 people)	\$ 248.26		\$ 248.26

Reviewed by Internal Auditor: *Ben Spore*